

**Cernach Housing Association
Minute of Management Committee meeting
held on Monday 2 September 2024 at 8.00pm
Oliver's Restaurant and Function Suite**



1. Present

T Bowie J Brannan M Mellon F John
S McDonald MBE S Brannan K McGinley A Sproul

In attendance

C Jardine P Baylis L Crawford

Minute taker

L Crawford

2. Apologies

2.1 Apologies were received from C Love, J McFarlane, and M Dabek.

Noted

3. Declaration of interest

3.1 There were no declarations of interest.

Noted

4. Election of office bearers

4.1 S McDonald asked C Jardine to speak to this agenda item. C Jardine requested nominations for the position of Chair.

S McDonald was nominated by J Brannan. S McDonald accepted the nomination. K McGinley seconded the nomination.

C Jardine asked for other nominations. There were none.

S McDonald was duly elected as Chair for the Committee year from September 2024 to the next AGM.

S McDonald resumed Chair

4.2 S McDonald requested nominations for the position of Vice Chairperson.

M Mellon was nominated by S Brannan. M Mellon accepted the nomination. S McDonald MBE seconded the nomination.

S McDonald asked for other nominations. There were none.

M Mellon was duly elected as Vice Chair for the Committee year from September 2024 to the next AGM.

4.3 S McDonald requested nominations for the position of Secretary.

K McGinley was nominated by S McDonald. K McGinley accepted the nomination. M Mellon seconded the nomination.

S McDonald asked for other nominations. There were none

K McGinley was duly elected as Secretary for the Committee year from September 2024 to the next AGM.

4.4 The Office Bearers until the next AGM are:

- Chair – S McDonald MBE
- Vice Chair – M Mellon
- Secretary – K McGinley

4.5 S McDonald congratulated the Vice Chair and the Secretary on their appointments.

5. Elections to sub-Committees

5.1 Operations sub-Committee

5.1.1 S McDonald asked which Committee members would like to serve on the Operations sub-Committee. The following volunteered:

- S McDonald
- A Sproul
- T Bowie
- *Post meeting: J McFarlane volunteered*
- *Post meeting: C Love volunteered*

5.1.2 All of the above were duly elected.

5.1.3 The Operations sub-Committee will elect its Chair at its next meeting on 12 September 2024.



5.2 Assurance sub-Committee

5.2.1 S McDonald asked which Committee members would like to serve on the Assurance sub-Committee. The following volunteered:

- S McDonald MBE
- K McGinley

5.2.2 Both were duly elected.

5.2.3 The Assurance sub-Committee will elect its Chair at its next meeting on 7 November 2024.

5.3 C Jardine noted that sub-Committee membership was lower than in previous years. This may be due to some members having submitted apologies for the post-AGM meeting; J McFarlane and C Love had previously expressed an intention to remain on the Operations sub-Committee and L Crawford will follow up on this. Nonetheless, C Jardine will prepare a paper on the sub-Committee structure for consideration at the next full Committee meeting (to be held on 19 September).

6. Any other competent business

6.1 There was no other business.

7. Date of next meeting

7.1 The next scheduled meeting will be held on **Thursday 19 September 2024** at 6.00pm. The meeting will be held in person in the boardroom and there will be a Zoom option.

Chair:

Date: