

**Cernach Housing Association  
Minute of Management Committee meeting  
held on Monday 28 August 2023 at 7.45pm  
Oliver's Restaurant and Function Suite**



**Ag3.3**

**1. Present**

A Biddell	T Bowie	J Brannan
M Dabek	M Mellon	R McGill
F John	S McDonald MBE	

**In attendance**

C Jardine	P Baylis	L Crawford
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**Minute taker**

L Crawford

**2. Apologies**

2.1 Apologies were received from C Love and J McFarlane.

**Noted**

**3. Declaration of interest**

3.1 There were no declarations of interest.

**Noted**

**4. Election of office bearers**

4.1 J Brannan took the meeting on a temporary basis and requested nominations for the position of Chair.

A Biddell was nominated by J Brannan. A Biddell accepted the nomination. S McDonald seconded the nomination.

C Jardine asked for other nominations. There were none.

A Biddell was duly elected as Chair for the Committee year from August 2023 to the next AGM.

***A Biddell took the Chair***

4.2 A Biddell requested nominations for the position of Vice Chairperson.

S McDonald MBE was nominated by T Bowie. S McDonald accepted the nomination. J Brannan seconded the nomination.

A Biddell asked for other nominations. There were none.

S McDonald MBE was duly elected as Vice Chair for the Committee year from August 2023 to the next AGM.

4.3 A Biddell requested nominations for the position of Secretary.

J Brannan was nominated by S Brannan. J Brannan accepted the nomination. M Dabek seconded the nomination.

A Biddell asked for other nominations. There were none

J Brannan was duly elected as Secretary for the Committee year from August 2023 to the next AGM.

4.4 The Office Bearers for the period to the first Committee meeting following the next AGM are:

- Chair – A Biddell
- Vice Chair – S McDonald MBE
- Secretary – J Brannan

## **5. Elections to sub-Committees**

### **5.1 Operations sub-Committee**

5.1.1 J Brannan asked which Committee members would like to serve on the Operations sub-Committee. The following volunteered:

- A Biddell
- T Bowie
- J Brannan
- M Dabek
- C Love (as she had submitted her apologies, C Love had indicated to L Crawford in advance of the meeting that she wished to stand for this sub-Committee)
- S McDonald MBE

- J McFarlane (as she had submitted her apologies, J McFarlane had indicated to T Bowie in advance of the meeting that she wished to stand for this sub-Committee)
- M Mellon

5.1.2 All of the above were duly elected.

5.1.3 The Operations sub-Committee will elect its Chair at its next meeting on 7 September 2023.

## 5.2 Assurance sub-Committee

5.2.1 J Brannan asked which Committee members would like to serve on the Assurance sub-Committee. The following volunteered:

- A Biddell
- J Brannan
- S McDonald MBE
- M Mellon

*[post-meeting note: in a conversation with C Jardine on 31 August, C Love confirmed that she wished to join the Assurance sub-Committee]*

5.2.2 All of the above were duly elected.

5.2.3 The Assurance sub-Committee will elect its Chair at its next meeting on 16 November 2023.

## 6. Any other competent business

6.1 There was no other business.

## 7. Date of next meeting

7.1 The next scheduled meeting will be held on **Thursday 14 September 2023** at 6.00pm. The meeting will be held in person in the boardroom and there will be a Zoom option.

Chair: .....

Date: .....