



Donations policy

Date Approved by Management Committee:
Due for Review:

8 August 2019
August 2022

Cernach Housing Association

Policy on Donations to External Organisations



1. INTRODUCTION

- 1.1 The Management Committee recognises that the funds it receives from the revenue of the Association are entrusted to them by the tenants through rent payments and that whilst they have both sympathy and empathy for the large number of requests from charitable donations that are made, their first priority is to serve the tenants of Cernach Housing Association.
- 1.2 Notwithstanding this, since inception the Association has set aside a sum annually for donations. As the Association receives its funds from which it makes donations from the rents it is the policy of this Association that donations should be made to events or local groups where local residents are gaining some benefit.
- 1.3 All requests must be in writing and be submitted to the Management Committee for approval.
- 1.4 It is the policy of the Association that no funds will be offered to individuals as this can be seen as a benefit for only those whose needs come to the Association's attention, and there are many individuals who are in dire need of assistance who do not come to the attention of the Association.
- 1.5 As donations to charity are a personal choice no member of staff should feel coerced into accepting payment for events and organisations, which are not their own personal priority. It is the policy of this Association that staff members will not accept sponsorship or raffles from tenants, members or Committee members.

2. REGULATORY FRAMEWORK

- 2.1 Section 3.1 of the Scottish Housing Regulator's Regulatory Framework states "The Association has effective financial and treasury management controls and procedures, to achieve the right balance between costs and outcomes. The Association ensures security of assets, the proper use of public and private funds, and access to sufficient liquidity at all times."

3. BUDGET

The annual budget sum for the next three years shall not exceed £1,250.00 per annum.

Committed Expenditure:

From this budget the following sums should be set aside per annum

£450.00	Cernach Achievement Award for Antonine, Langfaulds and St. Clare's Primary Schools
£200.00	Registered Tenant Organisations
£400.00	Drumchapel Winter Festival (joint donation with DRUMCOG members)
£200.00	Any other matters considered appropriate by the Committee of Management in accordance with the spirit of the policy.

4. POLICY REVIEW

This policy shall be reviewed every three years or sooner as deemed necessary by the Management Committee.